

## **Stock Donation Instructions**

- If you would like to make a gift of stock to the Greenville Humane Society, we would be happy to provide stock transfer instructions to you. It is a simple, straightforward process.
- You can call or write to your broker and ask to initiate a "broker to broker" transfer.
  You would instruct your broker to donate the stock directly to the Greenville
  Humane Society.
- Your broker will need to contact the Greenville Humane Society's financial advisor Bob Koken at Morgan Stanley (864-370-7266).
- Your broker can then transfer the securities directly to the Greenville Humane Society's account. It is important that the securities be transferred to the Greenville Humane Society's account prior to being sold in order to avoid capital gains taxation.
- Your broker will need the following information pertaining to the Greenville Humane Society account:
  - o DTC # 0015
  - o Account # 597105373-231
- It is helpful if you alert Kim Pitman as to the stock name and shares being sold since brokers often do not put their client's name on the wire transfer.
- To begin this process, please contact our Donor Relations Manager, Emma Converse, at <a href="mailto:EmmaC@GreenvilleHumane.com">EmmaC@GreenvilleHumane.com</a> or (864) 263-5606.